



FACRAO Application for Membership
Florida Association of Collegiate Registrars and Admissions Officers
<http://www.FACRAO.org>
FED I.D. #59-3088137

FACRAO is an institution-based membership organization. Any institution of higher education in the State of Florida may apply for membership. Any Florida institution of higher education demonstrating sufficient interest in promoting, supporting, and participating in FACRAO progress and initiatives will be granted membership upon receiving a majority vote of the Executive Committee. The Executive Committee meets on a quarterly basis. The FACRAO President will notify the institutional contact of the Executive Committee's decision. There is no limit to the number of members a member institution may have. However, each member institution is only entitled to two (2) voting representatives. The voting representatives are determined by the institution. The member institution also determines the primary contact of the institution with FACRAO. Any officer or employee of a member institution who is interested in the work of the Association is encouraged to attend meetings and participate in discussions.

Instructions for FACRAO Membership:

Step 1: Please complete the bottom portion of this form.

Step 2: Assessment of Dues

FACRAO dues are based on the institution's enrollment. Payment of the appropriate dues entitles the institution to two (2) voting members and to be listed in the FACRAO directory

2009 – 2010 Dues

<u>Total Previous Fall Enrollment</u>	<u>Minimum Membership Fee</u>
Up to 999	\$100
1000 – 4999	\$150
5000 – 9999	\$200
10,000 and above	\$250
Associate membership	\$50

Step 3: Payment of Dues

Membership dues must be submitted to the Treasurer upon Notification of Approval of Membership from the President. A copy of the Notification of Approval form must accompany the check, which should be made payable to FACRAO.

Primary Contact (first, middle, last): _____

Title: _____

Institution: _____

Accrediting Organization: _____ Year Accredited: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

E-mail: _____

RETURN TO:

FACRAO VP for Membership
Louis Farnsworth
Florida International University
11200 S.W. 8th Street
Miami, FL 33199
Tel: (305) 348-1308
Fax: (305)348-7441
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For Official Use Only: Approved: _____ Denied: _____ Date: _____